



**May 4, 2022 Special Board Meeting**  
**05/04/2022 - 06:00 PM**  
33122 Valle Rd, San Juan Capistrano, CA 92675  
BOARD OF TRUSTEES BOARD ROOM  
Closed Session 5:30 p.m. | Open Session 6:00 p.m.

## MEETING MINUTES

Members of the public may attend the meeting in person. As a K-12 Public School District, we must follow the guidelines established by the California Department of Public Health specifically for schools. These guidelines act as our standard of care. Per CDPH and Cal/OSHA guidelines, the use of masks is strongly recommended, but not required, when indoors at the District office. If participants choose not to attend the Board meeting in person, the District has provided the following option for the public to address the Board telephonically. Please submit a request to address the Board form by clicking here (<https://simbli.eboardsolutions.com//SU/xA9Oslsh8QuMtbNr9j3YPXvg==>). Register only if you are not attending in person. Those who have registered to comment will receive an email prior to the meeting with information on how to join and comment via a Zoom link. If you are attending in person, a speaker card will need to be submitted prior to the agenda item per Board Bylaw 9323, *Meeting Conduct*. Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three (3) minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic. Detailed guidelines and information on what to do if you wish to address the Board of Trustees is provided at the end of this agenda. The Board meeting discussion related to each of the items on the public agenda is on file in the Superintendent's office as a matter of the permanent record. An audio recording of the meeting is available on the District website at [capousd.org \(https://simbli.eboardsolutions.com//SU/TesYrpluspluszDt75ngsslsh0c8plusCQ==\)](https://simbli.eboardsolutions.com//SU/TesYrpluspluszDt75ngsslsh0c8plusCQ==).

### CLOSED SESSION AT 5:30 P.M.

#### Attendees

#### Voting Members

Martha McNicholas, Board President  
Krista Castellano, Vice President  
Gila Jones, Clerk  
Judy Bullockus, Trustee  
Lisa Davis, Trustee  
Amy Hanacek, Trustee

### 1. CALL TO ORDER

President McNicholas called the meeting to order at 5:36 p.m.

#### ROLL CALL:

Present: Trustees Bullockus, Davis, Hanacek, Jones, and McNicholas  
Absent: Trustee Castellanos

### 2. CLOSED SESSION COMMENTS

#### A. CLOSED SESSION (as authorized by law)



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The Board recessed to closed session to discuss: Public Employee Discipline/Dismissal/Release.

**1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Trustee voted 5-0-1 to approve staff recommendation.

**3. OPEN SESSION AT 6:00 P.M.**

**4. CALL TO ORDER - ROLL CALL**

President McNicholas called the meeting to order at 6:02 p.m.

**ROLL CALL:**

Present: Trustees Bullockus, Davis, Hanacek, Jones, and McNicholas

Absent: Trustee Castellanos

**5. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Bob Presby, Associate Superintendent, Human Resource Services.

**6. ADOPTION OF THE AGENDA**

Motion made by: Lisa Davis

Motion seconded by: Judy Bullockus

Voting:

Gila Jones - Yes

Judy Bullockus - Yes

Amy Hanacek - Yes

Martha McNicholas - Yes

Krista Castellanos - Not Present

Lisa Davis - Yes

Student Adviser Padhya cast a preferential vote of aye to adopt the agenda.

Motion carried 5-0-1 by a roll call vote to adopt the Special Board agenda.

**7. REPORT ON CLOSED SESSION ACTION**

President McNicholas asked Colleen Hayes, Manager II - Board Operations/ Superintendent's Office to read the report out of closed session.

**8. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent



and the staff recommend approval of all Consent Calendar items.

Approval of the Consent Calendar items 8.A.1 - 8.C.1.

The following speaker addressed the Board:

- *Michele Ploessel-Campbell spoke regarding agenda item 8.C.1*

Motion made by: Lisa Davis

Motion seconded by: Judy Bullockus

Voting:

Gila Jones - Yes

Judy Bullockus - Yes

Amy Hanacek - Yes

Martha McNicholas - Yes

Krista Castellanos - Not Present

Lisa Davis - Yes

President McNicholas asked Trustees for items they wished to pull from the Consent Calendar. Trustee Hanacek pulled agenda item 8.C.1 and requested to hear the item at the start of Discussion Action items. By a consensus of the Board, all Trustees were in favor of hearing agenda item 8.C.1 at the start of Discussion Action.

Student Adviser Padhya cast a preferential vote of aye to approve the balance of the Consent Calendar, with the exception of agenda item 8.C.1.

The motion carried 5-0-1 by a roll call vote to approve the balance of the Consent Calendar, with the exception of agenda item 8.C.1.

## **A. CURRICULUM AND INSTRUCTION**

- 1. SECOND READING – BOARD POLICY 5111, ADMISSION**
- 2. SECOND READING – BOARD POLICY 5125, STUDENT RECORDS**
- 3. SECOND READING – BOARD POLICY 5131.2, BULLYING**
- 4. SECOND READING – BOARD POLICY 5131.4, STUDENT DISTURBANCES**
- 5. SECOND READING – BOARD POLICY 5145.13, IMMIGRATION ENFORCEMENT**
- 6. SECOND READING – BOARD POLICY 5146, MARRIED/PREGNANT/PARENTING STUDENTS**
- 7. SECOND READING – BOARD POLICY 6171, TITLE I PROGRAMS**



## **B. HUMAN RESOURCE SERVICES**

- 1. RECOMMENDATION OF TENTATIVE AGREEMENT WITH TEAMSTERS LOCAL 952, FOR JULY 1, 2021 – JUNE 30, 2022**
- 2. RESOLUTION NO. 2122-60, NON-REELECTION OF TEMPORARY CERTIFICATED EMPLOYEES**
- 3. RESOLUTION NO. 2122-61, REDUCTION OR ELIMINATION OF CERTAIN CLASSIFIED SERVICES**
- 4. CONSIDER AND APPROVE JOB DESCRIPTIONS FOR PRINCIPAL, ELEMENTARY SCHOOL, MIDDLE SCHOOL AND HIGH SCHOOL - SPECIFICALLY ALIGNING YEARS OF PROFESSIONAL EXPERIENCE**
- 5. CONSIDER AND APPROVE JOB DESCRIPTIONS FOR ASSISTANT PRINCIPAL, ELEMENTARY SCHOOL, MIDDLE SCHOOL AND HIGH SCHOOL - SPECIFICALLY ALIGNING YEARS OF PROFESSIONAL EXPERIENCE**

## **C. GENERAL FUNCTIONS**

### **1. SECOND READING - BOARD POLICY 9323, MEETING CONDUCT**

President McNicholas presented the item.

Motion made by: Judy Bullockus

Motion seconded by: Gila Jones

Voting:

Gila Jones - Yes

Judy Bullockus - Yes

Amy Hanacek - Yes

Martha McNicholas - Yes

Krista Castellanos - Not Present

Lisa Davis - Yes

Student Adviser Padhya cast a preferential vote of aye to approve Board Policy 9323, *Meeting Conduct*, as amended, from the revised copies provided to Trustees on the dais and provided to the public.

The motion carried 5-0-1 by a roll call vote to approve Board Policy 9323, *Meeting Conduct*, as amended, from the revised copies provided to Trustees on the dais and provided to the public.

## **9. DISCUSSION ACTION ITEMS**

### **A. DISCUSSION ACTION**



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**1. SECOND READING - BOARD POLICY 5141.52, SUICIDE PREVENTION**

President McNicholas recognized Gregory Merwin, Associate Superintendent, Education and Support Services, to present the item.

Motion made by: Amy Hanacek

Motion seconded by: Judy Bullockus

Voting:

Gila Jones - Yes

Judy Bullockus - Yes

Amy Hanacek - Yes

Martha McNicholas - Yes

Krista Castellanos - Not Present

Lisa Davis - Yes

Student Adviser Padhya cast a preferential vote of aye to approve Board Policy, 5141.52, *Suicide Prevention*.

The motion carried 5-0-1 by a roll call vote to approve Board Policy, 5141.52, *Suicide Prevention*.

**2. FIRST READING - BOARD POLICY 6164.6, IDENTIFICATION AND EDUCATION UNDER SECTION 504**

President McNicholas recognized Gregory Merwin, Associate Superintendent, Education and Support Services, to present the item.

Motion made by: Amy Hanacek

Motion seconded by: Judy Bullockus

Voting:

Gila Jones - Yes

Judy Bullockus - Yes

Amy Hanacek - Yes

Martha McNicholas - Yes

Krista Castellanos - Not Present

Lisa Davis - Yes

Student Adviser Padhya cast a preferential vote of aye to bring back Board Policy 6164.6, *Identification and Education Under Section 504*, as a second reading on Consent, for approval at the May 18, 2022, Regular Board meeting.

Motion carried 5-0-1 by a roll call vote to bring back Board Policy 6164.6, *Identification and Education Under Section 504*, as a second reading on Consent, for approval at the May 18, 2022, Regular Board meeting.

**3. FIRST READING - BOARD POLICY 1312.3, UNIFORM COMPLAINT PROCEDURES**

President McNicholas recognized Bob Presby, Associate Superintendent, Human Resource



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Services, to present the item.

Motion made by: Judy Bullockus

Motion seconded by: Gila Jones

Voting:

Gila Jones - Yes

Judy Bullockus - Yes

Amy Hanacek - Yes

Martha McNicholas - Yes

Krista Castellanos - Not Present

Lisa Davis - Yes

Student Adviser Padhya cast a preferential vote of aye to bring back Board Policy 1312.3, *Uniform Complaint Procedures*, as a second reading on Consent, for approval at the May 18, 2022 Regular Board meeting.

Motion carried 5-0-1 by a roll call vote to bring back Board Policy 1312.3, *Uniform Complaint Procedures*, as a second reading on Consent, for approval at the May 18, 2022 Regular Board meeting.

## 10. ADJOURNMENT

Motion made by: Gila Jones

Motion seconded by: Judy Bullockus

Voting:

Gila Jones - Yes

Judy Bullockus - Yes

Amy Hanacek - Yes

Martha McNicholas - Yes

Krista Castellanos - Absent

Lisa Davis - Yes

Student Adviser Padhya cast a preferential vote of aye to adjourn the meeting.

Motion carried by a 5-0-1 vote to adjourn the meeting.

President McNicholas announced the Board meeting adjourned at 6:39 p.m.

A blue ink signature of Kirsten M. Vital Brulte, consisting of stylized cursive letters.

Kirsten M. Vital Brulte, Superintendent

A blue ink signature of Gila Jones, consisting of stylized cursive letters.

Gila Jones, Clerk of the Board